

Public Services Planning Committee (PSPC)  
Monday, September 22, 2008  
2:00 pm to 3:30 pm

Minutes

Notetaker: Sherry Carrillo (FIU)

**Present:**

Elizabeth Outler (UF Law); Kristine Shrauger (UCF); Jennifer Kuntz (FCLA); Josh Greben (FCLA); Joyce Johnson (FAMU); Dawn Smith (FAU); Michelle Foss (ILL Subcommittee); Jacque Druash (Information Literacy Subcommittee); Mary Edwards (UF Law); Caroline Thompson (UWF); Meg Scharf (UCF); Shelley Arlen (UF); Mary Ann O'Daniel (FCLA); Rebecca Bichel (FS); Barbara Stites (FGCU); Bridgett Turnipseed (Circulation Subcommittee); Laurel Crump (UNF, Chair).

Minutes of the August 25, 2008 meeting were approved.

Additions to Agenda: Unmediated Borrowing was added to the agenda.

**Subcommittee Reports**

- Circulation Services (Bridgett Turnipseed) – Deferred to ILL report
- Interlibrary Loan (Michelle Foss) – Reported on joint ILL/Circulation subcommittees' conference call. A spreadsheet of draft requirements for unmediated borrowing was discussed. The Resource Sharing Policies and Procedure document drafted in 1998 has been updated and forwarded to PSPS for review. PSPC will forward the document after review is completed to CSUL for review at their December meeting. Douglas Hasty is gathering statistics on borrowing between SULs. Other topics of discussion were campus delivery to branch libraries and CRL membership. They have set a date for the joint meeting with Circulation on Dec 8 & 9 at UCF Rosen School of Hospitality Management.
- Information Literacy (Jacque Druash) – Reported that the subcommittee is reviewing Elluminate for presentations to distance learners. Other items under review are librarian instructor burnout and Camtasia for tutorials.
- OPAC (Josh Greben) - New version of Endeca will help performance of Mango. Location mapping is in test catalog and will be moving to production soon. Updates to Endeca will be multiple times per day instead of 35 hours. CRL and Wolfsonian Museum records will be available soon with display decisions to be made at the local level.

**FCLA Report -Unmediated Borrowing** (Jennifer Kuntz)

A copy of DRAFT Requirements and Possible\* Options: Patron Direct Request - within Aleph has been distributed to PSPC and will be on the agenda for the October PSPC conference call to allow time for members to discuss with local ILL staff. Aleph PDQ allows for unmediated borrowing but functions only with single bibliographic record files.

## **PSPC Action Plan**

- 1.1 Phyllis – Gov. Docs no report
- 2.1a Shelley – Self Checkout – Will be sending survey within 2 weeks to campus libraries using self-check system
- 2.1b Barbara – Recognized Rob Waltner (UNF) and Kristine Shrauger (UCF) for work on unmediated borrowing
- 2.1c Bridgett – Remote patron ILL guidelines sent to group for review
- 2.2 Michelle V; Elizabeth O – Will be submitting survey questions to PSPC
- 3.1 Jacque D – no report
- 3.2 Laurel and Melinda - OPAC Summit report was submitted and appears in PSPC Quarterly Report.
- 5.1 Melinda G – OPAC Usability study was submitted to CSUL.
- 5.2 Meg – Will resend email to committee members asking for members to work on the assessment taskforce to gather feedback on individual SUL ILL hours of operation and library instruction

### **Announcements:**

UWF is recruiting for Library Instruction/Information Literacy coordinator.  
FSU has hired Mark Stoffan as Associate Director for Technology and Dan Schoonozer as Head of Collection Access. Bridgett Turnipseed has been appointed Head of Undergraduate Technology.  
UCF is recruiting for Assoc. Director for Technical Services

**Next meeting: October 27, 2008 at 2:00 pm. Note-taker: Meg Scharf**

Respectfully submitted,  
Sherry Carrillo, FIU