

Public Services Planning Committee (PSPC)
Monday, June 23, 2008

2:00 pm to 3:30 pm

AGENDA

Attendance: Laurel Crump, Chair (UNF); Dawn Smith (FAU); Nadine Dexter (UCF-MED); Melinda Gottesman (UCF); Bridget Turnipseed (FSU); Jacque Druash (FSU); Meg Sharf (UCF); Joyce Johnson (FAMU); Sherry Carrillo (FIU); Rebecca Bichel (FSU); Caroline Thompson (UWF); Phyllis L. Ruscella (USF); Elizabeth Outler (UF Law); Barbara J. Stites (FGCU); Michele Newberry (FCLA); Jennifer Kuntz (FCLA); Mary Ann O'Daniel (FCLA); Jan Stone (FIU Law)

Notetaker: Jan Stone, FIU Law

Additions to Agenda:

Revisit conversation about Chair for next year. Need to choose chair elect.

Approval of Minutes from June 2, 2008

PSPC Action plan topic 1.1 (1) should read GPO DataMiner (not GPO DataMonitor).

Minutes accepted with this correction.

Subcommittee Reports

- Circulation Services (Bridgett Turnipseed)
No meetings; no report.
- Interlibrary Loan (Michelle Foss)
Michelle not present at this meeting but emailed in a report: They hoped to complete the revisions for the SUL ILL Guidelines during their conference call this week, it will be on Friday. Doug and Kristine will lead a call in July to discuss the Florida Resource Sharing Conference.
- Information Literacy (Jacque Druash)
No meetings; no report.
- OPAC (Melinda Gottesman) New Charge
No meetings; but committee accepted the charge.

Charge (6/13) was sent to PSPC committee. June 18 draft (and old version) e-mailed at this time to all members. Per Melinda: this is mostly clarification in duties now being done. Updated text to reflect Endeca/MANGO pursuits instead of Ex Libris, as appeared in the older version. This has not been discussed at Directors meeting yet; will be presented in September for approval.

Meg observed that the Charge doesn't discuss relationship/communication within committee structure, particularly with TSPC. Ans: we now have liaisons both ways between TSPC and PSPC. We want to make sure that the communication really does improve between the committees and not that we simply all have good communication from/with FCLA. Committee will bring this back to us next month.

Next meeting of this group is July 17.

FCLA Report

Michele reported that we are now back live on the production system with Aleph, after a weekend (Friday-Saturday) of down time. Backup system did lose a day and a half of data due to problems with the battery backup after the power went out. Apparently, there were many problems with the physical plant at FCLA during this time. Wendy and Jennifer called all circulation desks on Sunday, but found disparate awareness of offline transactions. Hence, they would like to have a list of contact people (who may or may not work weekends) to notify.

All members are to e-mail contact information for the weekend supervisor. Jennifer requested suggestions on how to communicate this better: webpage with instructions? Disaster manual? Members should also check to see that key staff are on FCL-List to receive communications. Jennifer will send URL to Wiki for circulation issues.

Self-check units installed at FAU, UF. FCLA will visit FAU this week. USF will attempt installation next week, awaiting Marilyn Burke's return. Test licenses for Ex Libris servers are now available. Jennifer will be out of the office July 7-August 1.

Unmediated borrowing: CSUL said they want this. Jennifer is trying to organize a meeting with the Task Force in order to get a report ready for Directors for September. FCLA is establishing a test environment; Kristine has list of questions for assistance.

Michele: CSUL says we are no longer looking at feasibility; we are looking for a way to make this work; give us an implementation plan. But this must work with Aleph circulation system. New directors on CSUL have seen this happen elsewhere and changed the mindset of the group.

CSUL Report – Becca Bichel

Much of the discussion concerned unmediated borrowing (see FCLA report above). Directors have short timeline for getting a report back about this issue. Single bibliographic record was also discussed. This, too, drew requests for pretty ambitious plans to be on the table by September 1.

Florida Resource Sharing conference report has assuaged the concerns of CSUL, who were a bit skeptical of what it was all about. Meg assured us that directors had received announcements about the conference prior to the event. Some directors, however, expressed surprise, notwithstanding a prior discussion at a CSUL meeting. Michele noted that CSUL Directors have a new policy: they need to meet with librarians before meeting. Most of the Directors' upset seemed to be that they were little aware of what's happening. However, the PCs are generating so much that it may be difficult to keep up.

Directors would like TSPC to work with PSPC and CPC to come up with a cross-committee group to work on government documents---tech folks, some gov doc librarians. Phyllis volunteered to work on this group; Becca also expressed interest. Directors want this group to provide leadership to compile a charge for action. Judy (?) also interested in affiliating with this group. We do need to make sure that a gov doc librarian is in the group. Laurel will contact Dan North (TSPC) to help get this started. Michele: encourage gov doc librarian from an institution not already represented.

Becca and Phyllis will plan to go to August 11 meeting. (Look out world: the Dynamic Duo!)

Judy Russell report on remote storage facility noted that soon they will be seeking feedback from the committees in preparation for policy development. Two tasks involved here: 1) building the facility, and 2) developing policy for storage and use. The latter task will need much input from others---cataloging, processing issues will require input from technical services. Group is also planning to contact other places with similar facilities; survey is planned for later this summer. ILL librarians should be getting a draft copy of this survey for comment in developing final version of the survey.

Michele: so many issues on the table right now. Unmediated borrowing will have an impact on the storage facility and its use policies. Reindexing of Aleph catalog must be done in order to facilitate other FCLA projects; deadline is end of December 2008. Next upgrade to Aleph: version 20 release may not be ready for us in summer 2009, so may upgrade to version 19 instead. Some of this work may overlap with the reindexing project. Version 19 upgrade should not be as big a problem as 15 to 18. At FCLA: Project List has morphed into a Project Tag Cloud.

Single Bib Record - Phyllis

Mostly covered above (CSUL Report). TSPC working group has September deadline for presenting implementation report. Pros and cons may be included in report, but they will apparently not dissuade CSUL from making this change.

Jennifer: this will require a fundamental change in our architecture; it will affect more than just MANGO. Michele: you will still be able to search only your own catalog; September report will explain for directors all the tasks that need to happen to create this single bib record. In MANGO: there will be a single catalog instance, but user can choose to see only records from own library. Phyllis: There will be a core bib record, with item records from each institution.

[Laurel, Bridget, Becca, Jacque departed at this point, resulting in a general disintegration of the meeting]

PSPC Action Plan

- 1.1 Phyllis
- 2.1a Shelley
- 2.1b Barbara
- 2.1c Bridgett
- 2.2 Michelle V; Elizabeth O and Becca B
- 3.1 Jacque D
- 3.2 Laurel and Melinda
Visioning summit report no longer relevant. May need to work with Dan North on this, since TSPC still working on this. Melinda: each report we create seems to become obsolete within a month.
- 5.1 Melinda G
- 5.2 Meg

Announcements

At next meeting (July 28), PSPC Action Plan will be discussed.

Per Meg Sharf: Jeanette Ward from UCF, Associate Director for Technical Services, is retiring July 24 and will be greatly missed.

Respectfully submitted,

Jan Stone, FIU Law

Next meeting: July 28, 2008. Becca Bichel, FSU, note taker