

Public Services Planning Committee Meeting
Monday, September 10, 2007
2:00-3:30pm

Agenda

Becca Bichel, FSU
Barbara Stites, FGCU
Jeannette Cox, FAMU
Nancy Cunningham, USF – OPAC Subcommittee
Phyllis Ruscella, USF
Doug Lowe, UWF (representing Caroline Thompson)
Jean Phillips, FCLA
Michele Newberry, FCLA
Kristine Shrauger, UCF – ILL Subcommittee
Carol Hinshaw, UCF (for Meg Scharf)
Sherry Carrillo, FIU
Laurel Crump, UNF
Lori Driscoll, UF – Circulation Subcommittee
Marin Dell, FSU Law
Nadine Dexter, FSU
Mary Edwards, UHFSC

1. Volunteer to take notes – Barbara J. Stites, FGCU
2. Additions to the agenda - none
3. Approval of the Minutes – There were no additions or changes, so they were approved with one change: Subcommittee Reports FCLA – change ‘Group 2’ to ‘Phase 2’
4. Subcommittee reports
 - a. Circulation Services – Lori Driscoll reported that the group will meet Friday, September 14, 2007 at 11 AM regarding self-check machines and budget impacts on purchases.
 - b. Interlibrary Loan – Will meet in October and all Sub-Committee members have been asked to review revisions regarding the Taskforce for ILL Guidelines.
 - c. Information Literacy Sub-Committee – Phyllis Ruscella will send the Information Literacy Sub-Committee members an email regarding the future of the Sub-Committee. The PSPC Representatives will also contact the Information Literacy Sub-Committee representatives and our instructional librarians to find out if they want to continue the Sub-Committee. If they want the Sub-Committee to continue they will need to select a Leader, review their charge and recommend any changes. PSPC Representatives should report back at the next PSPC Meeting.
 - d. OPAC and Endeca Update – moved to #7

5. FCLA Update – FCLA received a 3M self-check machine on Friday; all CSUL Libraries are now using Endeca.
6. Documents Summit Report – Becca Bichel/Phyllis Ruscella
 - a. Shared storage pilot - The planned storage facility will be for multi-use storage for all types of shared collections and individual space for individual collections. Judy Russell suggested a pilot project of a shared collection of print government documents. University of Florida and University of Miami Library Directors (Judy Russell and Bill Walker) are writing a charge for a shared institutional repository task force. In addition, there was discussion of retrospectively digitizing print as items were requested.
 - b. There is a need to be able to see a collective list of each CSUL Libraries' holdings. The question was raised about the possibility for Aleph to produce a report of the holdings of government documents so that we could collectively see each CSUL libraries' holdings.
 - c. Research and discussion is needed regarding the issues involved in having FCLA load Marcive tapes centrally and have federal documents bib records display in our local and union catalogs.
 - d. Collaborative Collection Development has strong interest from a number of libraries, including USF, FIU, UCF and FSU. These four institutions are considering a plan to divide up the SuDoc ranges equally (each with 25% of the ranges) each with the ultimate responsibility to hold (and eventually store in the joint use storage facility) a print copy. Phyllis Ruscella and Becca Bichel will schedule a conference call to discuss this further. UF will continue to function as a Regional collector and get a copy of everything.
7. Proposal for joint PSPC OPAC Subcommittee-TSPC Summit (see below) – Nancy Cunningham presented (and PSPC approved) a draft proposal to be sent to CSUL regarding the future development of the OPAC. The meeting's goal would be to use an open visioning process to develop a strategic planning document to guide the future development of the OPAC. Objectives would be:
 - Identification of a join TSPC OPAC summit planning taskforce to plan all details of the meeting (representatives from other departments will be welcome)
 - Identification of a hosting library
 - Identification of a date in January (ideally) or perhaps February which does not conflict with ALA Midwinter
 - The Sub-Committee will produce a final document to reflect the work completed in the meeting.
8. PSPC Face-to-face meeting: Becca and Phyllis will work on planning a F2F PSPC meeting in a central location.
9. Scheduling of next meeting: Monday, October 15th from 2:00-3:30
10. Announcements
 - USF's Provost will decide among two candidates to bring in for interviews in September and make an employment offer in October.
 - FIU Dean will begin October 1, 2007.
 - FSU does not have a hiring freeze and have an active search for AD for Technology.

- The PSPC Committee recognizes and thanks Carol Turner who is retiring from UF on September 28, 2007 for her years of service to PSPC and the University of Florida.