

**Collection Planning Committee Meeting**  
**FCLA Headquarters, Gainesville, FL**  
**Monday, February 11, 2008**  
**Tuesday, February 12, 2008**

Minutes submitted by: Carolyn Klatt, FSU-MED

February 11, 2008

Present:

Brenda Wright – FAMU  
Rita Pellen – FAU  
Claire Dygert – FCLA  
Michele Newberry – FCLA  
Rebecca Donlan – FGCU  
Tony Schwartz – FIU  
Dave Boilard – FIU-MED  
Roy Ziegler – FSU  
Anne Bardolph – FSU-LAW  
Carolyn Klatt – FSU-MED  
Michael Arthur – UCF  
John Ingram – UF  
Michele Crump – UF  
Edward Hart – UF-LAW  
Cecelia Botero – UF-HSC  
Sarah Philips – UNF  
Larry Heilos – USF  
Helen Wigersma – UWF

The meeting was called to order at 9:00 a.m. by Rebecca Donlan.

Sunshine Law -- John Ingram. Guidelines for taking effective minutes were discussed. Minutes in an email or on a listserv are public record.

Helen moved and John seconded that the January minutes be approved as corrected.

EBSCO Presentation – EBSCO provided information regarding their full-text journal content and interface including native pdfs and indexed charts and images. They have alumni editions for 2 databases – Academic Source Premier and Business Source Premier and can provide consortial arrangements for these. Differences between “premier” and “complete” databases were discussed. Price caps, ILL, and course packs were discussed. EBSCO will provide information regarding monographic content. Options for MARC records and loading ANI records for a repository were discussed. Video content (such as Harvard Lectures) and podcasts were discussed. The EBSCO alerting service was discussed.

ERS Update – Michele Crump. University of Chicago Press issues are being resolved and invoices should be forthcoming soon. OUP contract is up for renewal. How to provide GUI access to Aleph for collection managers was discussed. Additional Arrow reports are in the development stage at FCLA. The EBSCO proposal was discussed. The JANUS report was distributed to the ERS members for discussion and participation. ERS concurs with CPC regarding voting rights – one vote per institution.

Group Discussion -- The impact of using the FCLA reserve money to cover the database shortfall was discussed. The impact of more budget cuts, CPC's role in the future regarding FCLA database selection and expenditures, and action plans for the CSUL meeting were discussed. Options for providing statistics for data driven decision making in time for the June CSUL meeting were discussed.

Health/Medical Libraries Task Force – Carolyn Klatt. The task force created a list of resources core to any College of Medicine. It has been determined that cost savings can be realized via consortial arrangements.

Law Libraries Task Force -- Edward Hart. The task force is investigating core collections.

World Cat Collection Analysis – Helen Wigersma. The additional collection analysis is moving forward as requested. The contracts are in place. The anticipation is that all of the institutional data will be downloaded by the end of March. The project will provide a snapshot of all of our collection divisions to move forward the development of collaborative efforts.

Budget Cuts -- Institutional budget cuts were discussed. Institutions have cut journals, monographs, databases, positions and/or hours. More cuts are anticipated.

Janus Task Force – Roy Ziegler and Michael Arthur. There are 6 challenges. The archiving challenge is addressed with the planned shared repository in Gainesville. Each of the remaining challenges will be addressed by a task force that will have at least one CPC member on it. The CPC identified chairs and additional members to each task force. A survey will be sent out to solicit further participation. Each task force will meet via conference call to establish a schedule for accomplishing the work of the group. An interim status report and a final report will be submitted to the CPC. The goals of the following task forces were discussed:

RECON (Converting the Scholarly Record)

PROCON (Prospective Conversion)

Creating Core Collections

A motion was made by John Ingram and seconded by Brenda Wright to adjourn at 4:30 p.m.

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Michele Crump – UF  
Cecelia Botero – UF-HSC  
Sarah Philips – UNF  
Larry Heilos – USF  
Helen Wigersma – UWF

The meeting was called to order by Becky Donlan at 9:04 a.m.

Health/Medical Task Force – Carolyn Klatt. The Health/Medical Library Task will prepare a list of core medical resources for which a cost savings may be realized via consortial arrangements. A strategy for disseminating the list to the CPC for approval was discussed so that the list will be ready to be presented at the CSUL meeting in March.

Janus Task Force– Roy Ziegler and Michael Arthur

The following challenges were discussed: Licensing Principles and Publisher Relations and Alternative Channels for Scholarly Communication. CPC members who are on the task forces will serve as liaisons to the CPC. Action plans for all challenges were discussed. Edited versions of the challenges with goals and charges will be disseminated to CPC members to send to individual interested individuals at their institutions to solicit participation in the task forces. Wording for the survey that will be drafted was discussed. Methods and costs for moving forward the work of the task forces, such as web conferencing and conference calls, was discussed. The survey will be distributed by March 5th and a finalized list of committee participation will be presented at the March 11 CPC conference call.

WCA Circulation Question – John Ingram. John will keep the group updated on possibilities for gathering circulation data via the WCA. Possibilities for methods FCLA might be able to employ for circulation data collection was discussed.

Action Plans: The Janus Challenges will be the focus of the CPC action plans this year. Most of the actions of the subcommittees and task forces will support the CPC action plans. Data driven analysis with an eye to prioritizing for potential cuts will be a focus

for ERS. However, each subcommittee and task force will submit additional plans to the CPC.

Resource Analysis – The packages available via a variety of vendors and the overlap, full-text, and compatibility with existing software of these resources was discussed. Claire Dygert and the ERS will develop an action plan addressing this analysis.

A motion was made by John Ingram and seconded by Anne Bardolph to adjourn at 10:50 a.m.