

Collections Planning Committee
Conference Call
November 13, 2007
Minutes

1. Attending: Brenda Wright (FAMU); Linda Barrette and Linda Sobey (FAMU-LAW); Rita Pellen and Maris Hayashi (FAU); Claire Dygert and Michele Newberry (FCLA); Becky Donlan (FGCU); Tony Schwartz (FIU); Roy Ziegler (FSU); Anne Bardolph (FSU-LAW); Michael Arthur (UCF); John Ingram (UF); Ed Hart (UF-LAW); Cecilia Botero (UF-HSC); Sarah Philips (UNF); Larry Heilos and Monica Metz-Wiseman (USF); Helen Wigersma (UWF); Eleanor Lomax (ERS).
2. Minutes submitted by Roy Ziegler, Next meeting minutes by Anne Bardolph
3. Approval of previous minutes:
 - September 19, 2007 – Approved as distributed
 - September 20, 2007—Approved as distributed
4. Elsevier Proposal (Discussion Lead by John Ingram)

The original Elsevier proposal was still on the table (5 years, 5% per year cap on inflation, and full UTL fees). No counter proposal has been submitted. At the September meeting, the CPC agreed to counter with a 5 year, 0% inflation rate and no UTL. John had concerns about taking this offer to Elsevier because it might hurt the negotiations. Instead John presented a modified proposal for consideration. Basically the proposal was 5 years, graduated increases in the annual inflation rates as well as deferred implementation of the UTL fees. There was general agreement that this was not where the CPC wanted to start. Paying the UTL at any point was the major opposition. Tony Schwarz said that there was general agreement to maintain the framework of the existing contract (5 years, 5% cap on inflation, shared access without any UTL fees). Larry Heilos said that the compounding of annual increases with the UTL fees is the problem and this makes it difficult to sustain. There needs to be a mechanism to slow this impact. Clare Dygert mentioned that journal usage data should be incorporated as well as future backfile purchases and that a short-term contract of 1-2 years might provide enough time to gather that data. John reminded the group that the per-article-cost of Elsevier journals is still low because the content is being used. Roy made a motion (seconded by Sara Phillips) to offer Elsevier a 1 year contract, 5% cap on inflation and no UTL. The motion passed by roll-call vote of 6-5. The discussion that followed questioned the possibility of getting unfavorable caps on inflation from Elsevier after a short-term bridge contract expires. Michael made a motion (seconded by John and Tony) to replace the previously approved motion with a 5 year contract, 5% annual cap on inflation and no UTL fee, and continued shared access. The motion passed by roll-call vote of 10-1. John will take this

counterproposal to Elsevier. John will keep the committee informed as to the progress of the negotiations.

5. Janus Report (Roy Ziegler and Michael Arthur)

The final version of the “Key Challenges” document was distributed along with an Executive Brief. The material that will be distributed to the CSUL directors includes Ross Atkinson’s article that establishes the framework for our document

6. WorldCat Collection Analysis Project (Helen Wigersma)

Helen distributed a Scope of Work document for Dr. Anna Perrault at USF to respond with a quote for carrying out the analysis. John Ingram made the motion (seconded by Rebecca Donlan) to have Anna Perrault provide a quote for the services detailed in the scope document to be submitted at the December CSUL directors meeting. The motion passed unanimously.

7. CSUL Call for Action Plans

The Collection Development Challenges detailed in Janus Challenges report will serve as the basis for the CPCs action plan. After approval by CSUL, this report will be shared with those planning to attend the OPAC Summit in January.

8. Updates from Subcommittees:

- Electronic Resources (Eleanor Lomax) Eleanor’s full ERS report follows below.

Eleanor presented two items for CPC action.

Motion 1: Have FCLA develop “read only” access to Aleph Acquisitions for Collection Development librarians. The motion passed unanimously.

Motion 2: Have FCLA develop Aleph Arrow Reports related to Acquisitions fund codes. The motion passed unanimously.

- Special Collections (Mark Greenberg) Mark’s full report follows below.

Mark presented two items for CPC action.

Motion 1: CSUL institutions are required to use Digital Archives Content Standards (DACS) on digital initiatives. The motion passed unanimously.

Motion 2: Special Collections from CSUL institutions will contribute EADs to a shared repository. The motion passed unanimously.

9. Updates from Task Forces

- Collection Statistics Task Force (no report)
- E-Book Task Force (Carolyn Klatt)
CPC approved amending the E-Book Task Force Charge by adding “identify in what areas the CPC might advocate for pricing models and access options being offered or developed by e-book publishers and vendors that would benefit cooperative collection development.” John Ingram made the motion, seconded by Becky Donlan to amend the task force’s charge. The motion passed unanimously.
- Law Library Task Force (no report)

10. February face-to-face meeting

Will discuss at December’s conference call.

11. Campus Updates

USF has hired William Garrison from Syracuse to be the new Dean of Libraries. Dean Garrison starts in February.

12. Next meeting: 1:00 to 3:00 (EST) on December 11, 2007

Attachments:

State University Libraries - Electronic Resources Subcommittee Quarterly Report

Report from the ERS for review by the SUL Collection Planning Committee, November 15, 2007.

This report reflects discussions and activities from committee meetings conducted in-person on September 18 & 19 and via conference call on October 1, and November 5, 2007.

Action Items:

The ERs made the following proposal to the CPC for balancing the FCLA funds for databases.

- Retain the following RLG databases for all institutions:
 - Anthropology Plus
 - Avery Index
 - Bibliography of the History of Art
- Retain the following RLG databases for selected institutions:
 - CAMIO
 - Chicano Studies
 - FRANCIS
 - Hand Press Books
 - Index to 19th Century American Art Periodicals
 - International Bibliography of History of Science, Technology, and Medicine

- Cancel the following RLG databases:
 - ArchivGrid
 - Russian Academy of Sciences Bibliography
 - SCIPIO: Art and Rare Books Catalog

- Cancel the following databases:
 - African-American Biographical Dictionary (ProQuest)
 - Applied Science & Technology (H.W. Wilson)
 - Biographical Index (H.W. Wilson)
 - Business & Industry (Gale/RDS)
 - Contemporary Women's Issues (GALE/RDS)
 - Essay & General Literature Index (H.W. Wilson)
 - Index to Legal Periodicals (H.W. Wilson)
 - Tablebase (Gale/RDS)

Accepted by CPC.

Information items:

Cancelled FCLA Funded Databases

Claire Dygert – E-Resources Licensing Specialist is getting price quotes for SULs wishing to retain selected Wilson and Gale databases cancelled by the SULs. Invoicing for any databases retained by multiple SULs will be handled centrally by FCLA with costs billed back to the libraries as appropriate.

Electronic Journal Packages

1. Oxford University Press

Negotiations have been complicated by the fact that the representative the SULs have been working with for years has left the company.

2. Elsevier

John Ingram – UF continues to lead negotiations. Terms of a new agreement have not been finalized at the time of this report.

3. Cambridge University Press

Invoices for 2008 have been received.

4. Springer

Claire Dygert - E-Resource Licensing Specialist has had a first meeting with the Springer representative. The current Springer contract runs through 2008.

Proposals

1. EBSCO

Sam Brooks, Senior Vice President, Sales & Marketing, Louis Sooklal, Regional Sales Manager-FL, GA, AL, and Brian Duncan, Senior Director of Sales attended the ERS in-person meeting. They presented a comprehensive comparison of the EBSCO databases against the H.W. Wilson, Gale, and ProQuest databases held by the SULs. Benefits of the EBSCO package as identified by vendor:

- Less duplication among titles if there is one vendor versus three, EBSCO never charges twice for the same journal, even if it appears in more than one database
- Offer would increase full text collection for SULs

- Improve linking from A & I to full text
- Offers unique titles not held by other vendors
- Content is of higher academic quality
- High quality abstracts and bibliographic records
- 79% of content is in native PDF allowing for sharper images, smaller size downloads

EBSCO has subsequently put forth another proposal that compares EBSCO databases against ProQuest and H.W. Wilson. Claire Dygert - E-Resource Licensing Specialist will work with EBSCO and ERS over the next several months on the proposal in order to have a concrete alternative well in advance of our 2008 in-person meeting.

2. Gale

- At the ERS in-person meeting, Gale presented special pricing for several of their products; ***British Historical Newspapers, 19th Century U.S. Newspapers, The Times Digital Archive, Nursing Resource Center, and DemographicsNow.***
- ***Ward's Business Directory*** on Gale Directory Library - Gale offered special pricing for the SULs. The offer is good until December 15, 2007 and is a one-time purchase with perpetual access. Gale also included special pricing for the backfiles of Ward's.

3. IOP Archive

IOP made a proposal to all Florida academic libraries for purchase of the IOP archive. UCF, UF, USF and the University of Miami will be participating.

E-resource Issues & Initiatives

1. Pilot Project with SOLINET

University of Chicago Press

FAU, FIU, FSU, UF & USF now have access to the package of titles. The license has been finalized and the invoice has been paid by FCLA. FCLA will be invoicing the individual libraries. Claire Dygert - E-Resource Licensing Specialist will coordinate the subscription and pricing for 2008.

Overall, using an independent consultant for negotiating this type of agreement with this particular publisher was not as effective as we had wished.

2. Gale Directory Library/Gale Virtual Reference Library

Gale has now released a new interface for their online directories that replaces the ***Gale Ready Reference Shelf***. In the past, Gale has been compensating the SULs for this generally unusable interface by giving us approximately \$40,000 of credit to purchase reference titles to add to the ***Gale Virtual Reference Library***. For 2008, ERS needed to make a decision as to what option was preferred; continue to receive the credit, or move to the ***Gale Directory Library***. The majority of the members chose the ***Gale Directory Library***. The following titles will be available to us on this interface as part of the Gale package: ***Encyclopedia of Associations: National Associations, Encyclopedia of Associations: International Associations, Encyclopedia of Associations: Regional, State & Local Associations, Gale Directory of Publications & Broadcast Media, Directories in Print, Directory of Special Libraries & Information Centers, Gale Directory of Databases, Encyclopedia of Governmental Advisory Organizations, Research Centers Directory, International Research Centers Directory, Government Research Centers Directory.***

3. GUI Access for Collection Managers

In discussions among ERS members, it had been determined that there are some individuals at some institutions that do not have any access to the Aleph client. It may be possible for FCLA to develop a "collection manager" permissions profile (aka proxy) that could be implemented in each

Aleph instance. This would afford the capability of setting up read only accounts for individuals associated with that proxy.

There was unanimous support from the ERS membership for asking FCLA to use their resources is developing this. ERS has requested and received support from CPC and the requests have been forwarded to FCLA through CPC for future action.

4. "Arrow" Aleph Reports by Fund Code

ERS discussed the fact that reports by fund code should be available for those who manage budgets. According to FCLA, these will be available in the future. In order to add weight to this request, ERS has asked the support of the CPC. The request has been forwarded to FCLA through CPC.

ERS Organizational Items

1. Membership

David Boilard – FIU-MED has been added to the membership.

Adriana Yoshii will be replacing Amy Buhler as the UF-HSC representative.

2. Chair – Vice Chair/Chair Elect

Valerie Boulos – FIU will assume the position of Chair in January 2008 for a 2-year term.

Michele Crump – UF will assume the position of Vice Chair/Chair Elect in January 2008 for a 2-year term.

Respectfully submitted,
Eleanor Lomax, Chair, Electronic Resources Subcommittee

Report to CPC
on Activities of Special Collections Subcommittee, September-November 2007
Submitted Nov. 14, 2007, by Subcommittee Chair Mark I. Greenberg

I. Subcommittee Composition and Leadership:

A. Members

Cornelia Taylor, FAMU

Althea Silvera, FIU

Zita Cael, FAU

Mark I. Greenberg, USF (chair)

Rebecca Donlan, FGCU

Lucy Patrick, FSU

Dean DeBolt, UWF (vice-chair)

No representative, UCF

Florence Turcotte, UF

Eileen Brady, UNF

No representative, NCF

The subcommittee wishes Mark Greenberg to continue as chair and Dean DeBolt to continue as vice-chair through 2008.

II. Meetings

A. Past Conference Call Dates:

August 28, 2007, 10:00 am

September 26, 2007, 10:00 am

October 23, 2007, 10:00 am

B. Future Conference Call Dates:

November 27, 2007

December 18, 2007

January 22, 2008

February 26, 2008

III. Accomplishments

A. Digital Collections

In the wake of the reallocation of digitization funds, the Special Collections subcommittee discussed which schools could continue to participate in digital collections without FCLA funding.

Connie, FAMU, is unable to engage in digital collections without FCLA funds

Eileen, UNF, is unable to engage in digital collections without FCLA funds

Lucy, FSU, may have limited funds to engage in digital collections

Mark, USF, can work some digital collections projects into current workflow

Lee, UCF, can work some digital collections projects into current workflow

Flo, UF, can work some digital collections projects into current workflow

Dee, FAU, has eight priority projects for digital collections, three of which relate to university archives, student newspaper (first year or two), and oral histories.

The group agreed that those institutions engaged in digital collections this year would continue to collaborate in an ad hoc manner outside of the regular subcommittee conference call.

B. Describing Archives: A Content Standard (DACS)

The group agreed that SUL Special Collection Departments should implement DACS as a common standard across the state for archival description. The group requests that SUL directors provide support for training as necessary in order to enable DACS implementation.

Action Item for CSUL directors: Require Special Collections Departments to follow DACS and provide support for training as necessary.

C. EAD and Archives Florida

The group agreed that the SUL Special Collection Departments use FCLA's Archives Florida as the statewide repository for all collection descriptions and collection guides in EAD format. Each institution will work internally to develop an implementation plan, including assessing its EAD competence.

Action Item for CSUL directors: Require Special Collections Departments to implement EAD and deposit EAD collection descriptions and collection guides in FCLA's Archives Florida. Provide support for EAD and Archives Florida deposit training as necessary.

IV. Planning Topics for Discussion in Spring 2008

- A. Share plans, experiences, and resources related to disaster preparedness and recovery
- B. Devise statewide standards for descriptive bibliography