

Council of State University Libraries  
Collections Planning Committee

Meeting Minutes  
February 12 – 13, 2007  
Florida Gulf Coast University  
Fort Myers, FL

**February 12, 2007 (Morning)**

Members Present: Brenda Wright (FAMU), Rita Pellen (FAU), Michele Newberry (FCLA), Becky Donlan (FGCU), Tony Schwartz (FIU), Carolyn Klatt (FSU-Med), Michael Arthur (UCF), John Ingram (UF), Edward Hart (UF-Law), Cecilia Botero (UF-HSC), Sarah Philips (UNF), Larry Heilos (USF), Helen Wigersma (UWF), Eleanor Lomax (ERS rep – FAU), Roy Ziegler (FSU)

Others: Millie Jackson (FSU), Donna Alsbury (FCLA)

Motion to approve minutes from January conference call was approved.

Helen asked if everyone had reviewed the WCA/SOLINET proposal. Discussion regarding the inclusion of music scores in the analysis.

Concerns/Discussion with WCA proposal included:

- Focus should first be on subject, then format
- John clarified that the intentions with WCA were to include music scores and e-books. This was verbally agreed to by committee.
- The goal is to make sure each institution is able to see where they stand and therefore the report should be comprehensive to include books and e-books
- Analysis results may not always be in 5 year clusters
- SOLINET charge is \$7,500
- Timeframe should be changed to read 4 months from start date (approved by committee)
- FCLA will collect a share of the \$7,500 from each institution and handle payment to SOLINET – amount will be added to database overage
- FCLA will handle the payment process this time to see how it goes
- Helen advised that she requested two hard copies of the final report from SOLINET, one copy for CPC files and one copy to CSUL

SOLINET project needs to be completed and reviewed prior to CSUL meeting of September 6-7, 2007. Discussion regarding timeframe for SOLINET: need report by mid-July, can CPC face-to-face move to mid-August?

Conference call with John Burger (SOLINET)

Points of clarification agreed on by SOLINET:

- Phase one would be on books in Art and Architecture, Medicine and Psychology, as well as an analysis of music scores and electronic books
- Phase two would include the remaining 29 divisions
- Results clustered by 5 year periods when possible
- Phase one to begin on March 15 and be completed by July 1
- SOLINET needs to do two presentations, John advised that one in-person with CSUL, and one by conference call with CPC. SOLINET will need to cover costs and they included one trip in the initial estimate
- SOLINET agreed to make suggested changes

This project is first where SOLINET has been asked to do a consortium, but they are getting interest from other groups.

SOLINET (Heather) discussed the symbols for FCLA. It was agreed these are not to be used in the analysis.

SOLINET asked that everyone make sure their records are ok in OCLC.

Helen asked SOLINET to begin analysis right after a quarterly OCLC update so that data is as consistent as possible.

WorldCat Collection Analysis demonstrations

*FGCU (Rachel Cooke):* Demo outlined how Rachel has used WCA for impact statements in support of library funding for new programs. Comments about WCA included: problem with classification, needs searchable index, limited information for impact statements.

*UCF (Michael Arthur):* Michael discussed the use of WCA at UCF. A spreadsheet was displayed showing some of the initial comparisons to institutions in two separate groups, UCF as compared to current and aspiration peer groups.

*UF-Law (Ed Hart):* Used WCA to identify titles that may have been missed during 2004-2005 when library was without an Acquisitions Librarian. Comparison used Duke, UNC and FSU looking at legal publishers, found 38 books worth buying.

*UWF (Helen Wigersma):* Helen provided all members with a conspectus she developed to address the difference between WCA and LC class, and gave a brief demo of the WCA individual collection analysis product. She noted that group analysis does not de-dup.

Helen cautioned the group on doing FTE comparisons with other universities because, as Michele noted, the way the state of Florida figures FTE does not fit with other states. This may be corrected in the future. If so, it will have an impact on costs for databases.

Michele discussed Endeca:

- Software that provides alternative search and retrieval
- Goal was to develop a new search mechanism

- Once in production, FCLA can make changes, add more LC Sub Classes
- Endeca links to holdings, it is not a meta-search

The compatibility of Florida Document records with other MARC records was discussed. The committee asked Cecilia to take this to TSPC for advice.

Recorder: Michael Arthur, UCF

### **February 12, 2007 (Afternoon)**

Present: Brenda Wright (FAMU), Rita Pellen (FAU), Michele Newberry (FCLA), Donna Alsbury (FCLA), Becky Donlan (FGCU), Tony Schwartz (FIU), Millie Jackson (FSU), Roy Ziegler (FSU), Carolynn Klatt (FSU-MED), Michael Arthur (UCF), John Ingram (UF), Edward Hart (UF-LAW), Cecilia Botero (UF-HSCL), Sarah Phillips (UNF), Larry Heilos (USF), Helen Wiggersma (UWF), Eleanor Lomax (FAU), Mark Greenberg (SPS rep - USF)

*E-Book Vendors:* Various e-book vendors gave online presentations to CPC. Vendors selected included Ebrary, APA PsycBOOKS, Springer, and Blackwell/Wiley.

Questions to address with e-book vendors: How many copies need to be purchased? Is ILL permitted? How many simultaneous users are allowed? Do we have perpetual access? When a new editions comes out what happens to the old one?

FAMU, FIU, FSU Med, UNF UCF must all run all their legal contracts by counsel. FCLA sends contracts to UF legal.

#### *Ebrary- Gina McCue*

Aggregated books from 60 publishers. They have a subscription model and a purchase model. Over 32,000 books are available in the subscription model and include unlimited simultaneous users. The annual subscription fee is based on FTE. Over 33,000 books are available to choose from for purchase with perpetual access. It's possible to have a mix of subscribed and purchased books. They do have a consortia model for the purchase product, which allows for either a single copy throughout the system or a multi-user unlimited access. Single copy price is the publisher list price times three, multi-user is publisher list price time six. If institutions would like to have different titles it's possible to have a discounted price for selected titles by each institution. Ebrary has an ordering system in place for new orders and in addition they have a relationship with YBP and Blackwell. ILL of the entire book with locations that do not have access to the Ebrary platform is not technically possible. They are looking at a pay-per-view model to facilitate ILL transactions. For standard fair use transactions must print out the section. The subscription product of 32,000 titles would cost \$1.00 to \$1.50 per FTE for the entire SUL. Subscription model allow for the creation of custom collections as well as pre-defined collections. Perpetual access is granted for the edition that is purchased. In the subscription model they do replace the old edition with the new one unless it's a product

with lasting value. The platform can accommodate local PDF or word document collections. It is also possible to link to other resources from the Ebrary platform.

*APA PsycBOOKS-Neil Lader*

Searchable database of chapters from books in the public domain and ones the APA has copyright for. There are over 1,200 books, 664 are APA the 600 are classic psychology books. Last year they added 250 books 70 APA the rest were classic psychology books. Original edition is retained and new ones are added. Books are interdisciplinary and MARC records are included. The product can be purchased through any vendor. The pricing uses an FTE model and includes unlimited users. There's no need to purchase the print, but there is no option for purchasing individual titles; the entire database must be purchased. ILL of both the hardcopy and electronic version of chapters is allowed as is E-reserves. The libraries would own the data added during the years of subscription. There's a 12-month lag between the print and electronic book version with the print coming out first. The consortium-pricing model includes a 5% discount for 2-9 institutions and 10% for over 10. The first year there's a total 15% discount. Pricing structure is as follows:

Level	FTE	PsycBOOKS Data Fee
1	Up to 2,499	\$1,600
2	2,500–4,999	\$2,500
3	5,000–9,999	\$4,000
4	10,000–14,999	\$5,000
5	15,000–19,999	\$6,200
6	20,000–24,999	\$7,400
7	25,000–59,999	\$8,600
8	60,000+	Contact APA

*Springer-Cynthia Cleto*

The Springer product consists of 15,478 books including German language books; the total number of English language books is 6,500. They are currently adding about 3,000 titles per year. The books are the exact replicas of the print version available in PDF and HTML. As of the third quarter of 2007 the electronic version will become available before the print. E-books will also include supplemental material and e-content only materials. We can either purchase the entire collection or individual collections, but not individual titles. Consortia pricing depends on the size of the institutions and is possible at the collection level. Ownership is perpetual as long as the institution is subscribed to the platform. Did not know about ILL, but said she would ask and send the information to Helen. (see e-mail below)

From: Cleto, Cynthia, Springer US [<mailto:Cynthia.Cleto@springer.com>]  
 Sent: Tuesday, February 20, 2007 3:02 PM

To: Helen Wigersma  
Cc: Owen, Noella, Springer US  
Subject: Questions from last week's presentation

Hi Helen,

Thank you very much for inviting us to your exploratory conference. We would be happy to provide you with another presentation in the future, should you decide to go in this direction.

Just wanted to follow up on some questions that came up in last week's conference. Here they are:

1. How would ILL work for the Springer eBooks?
2. How would consortia discount apply for approximately 3 schools interested in a couple of packages (not the whole 13 collections)?

I can answer the first questions. ILL for eBooks can work in print as well as electronic form. By print, this would entail printing off a chapter or book and physically sending to another library. The electronic ILL involves sending the file through an electronic ILL service to another library.

The second question can be best handled by your Springer licensing manager, Noella.

Let me know if there is anything else you may need.

Best,  
Cynthia

Cynthia Cleto  
Global Manager for E-Books  
Springer New York  
Email: [cynthia.cleto@springer.com](mailto:cynthia.cleto@springer.com) <<mailto:cynthia.cleto@springer.com>>  
Blackberry: 646-206-6084

*Blackwell/Wiley- Erica Schweitzer*

Collection is currently at 2,250 titles and they are adding 30-40 titles per month. It's possible to pick individual titles. Pricing options include a one-time purchase or by subscription and features unlimited concurrent users, free MARC records from OCLC and it's IP authenticated. There's a one-time fee for perpetual access. The subscription model is an annual subscription. Also available is a pay per view model or article select tokens. It's possible to add titles at any time, but the initial purchase must be at least 20 titles. The more titles purchased the greater the discount. Subscription pricing is based on FTE. Once an institution is subscribed for three years they will then own the title. ILL is allowed in hard copy and can be sent through Arial. There's a 27.5% discount if all online books are purchased as a one-time purchase. Deferred payment is available

and could be added as an appendix to our current license. Current price is \$350,000 with the 27.5% discount that would be \$270,000 for unlimited simultaneous users. Usually the electronic version is available before the print. Titles in this package are also available through Ebrary and NetLibrary. Nearly all Wiley books are available through NetLibrary and they will continue to add their titles to NetLibrary.

*Elsevier update by John Ingram*

The price cap is at 5%, there's a 10% discount for all electronic access, the platform fee is 9%, and so our net savings is 1%. Elsevier would like to change the pricing model. They have yet to address the cancellation cap. Our current contract runs through the end of calendar year 2007. The next contract period will run for five years.

*ERS Report*

ERS needs approval from the CSUL on whether or not the pilot project with Solinet can be extended past February. The cost of the project is lower than the initial \$9,000 total cost estimated. The total cost will be based on the number of hours spent.

Larry Heilos will be attending the next CSUL meeting in Tampa as the CPC representative. Monica Metz-Wiseman is working with Oxford University Press through 2007. For the next contract period she will pursue a database pricing model rather than the current subscription model.

*Special Collections Subcommittee (SCS)*

The Subcommittee asked direction on the issues of leadership and use of the academic calendar year by the group. CPC suggested that they run on a calendar year as indicated by SCUL guidelines.

The SCS will make a recommendation regarding expenditure of the \$75,000 in digitization project funds that went from DDAC to SCS. Members of the SCS should be seeking suggestions of materials to be included. It was emphasized that there's no intent to limit the materials to those held only in "special collections." The Directors goal is to have the project lead the discussion on how to spend the money and not have individual institutions decide how to spend the money. The Directors also want to highlight the collection strengths in the SUL, so may broaden the scope from Floridian to other 'specialized' collections. SCS is to determine the content while the programmatic aspects will be taken care of by TAG (Technical Advisory Group). It is not clear that money will continue to be allocated for these projects.

Recorder: Cecilia Botero, UF-HSC

**February 13, 2007**

Participants: Brenda Wright (FAMU); Rita Pellen; (FAU); Donna Alsbury, Michele Newberry (FCLA); Rebecca Donlan (FGCU); Tony Schwartz (FIU); Millie Jackson, Roy Ziegler (FSU); Carolyn Klatt for Suzanne Nagy (FSU Med); Michael Arthur (UCF); John Ingram (UF); Ed Hart (UF Law); Cecilia Botero (UF HSC); Sarah Philips (UNF); Larry Heilos (USF); Helen Wigersma (UWF); Eleanor Lomax (ERS Chair); Mark Greenberg (SCTF Chair)

The meeting was called to order by Helen Wigersma, Chair, at 9:00 a.m.

### **Digital Archive Task Force Report**

John Ingram reported that the Task Force has not moved ahead. The group decided that there was no interest in pursuing the discount through Portico which expired in December 2006 and that more money would be saved by waiting for 2007. Becky ran the calculations to determine the cost benefit and will post her findings on the SWIKI. Libraries may subscribe to LOCKSS on an individual basis as there is no benefit to subscribing as a consortium. John will draft a resolution for the CPC and the CSUL to summarize the group's findings, including the names of those institutions committed to LOCKSS or Portico. The Task Force has filled the charge and cross-institutional implementation will be up to the directors. John stated that the Task Force was originally created to report to the CPC.

### **Thanks to FGCU**

Helen introduced Kathleen Miller, Library Director for FGCU, and thanked her for her support of the meeting. Gratitude was expressed to Becky Donlan for her work in hosting and coordinating the meeting.

### **Janus Conference Challenges**

John discussed the status of the six key challenges for collection development that were presented at the Janus Conference on Research Library Collections in 2005. It was the intent of Ross Atkinson that libraries be challenged to think about new collections. The initiative appears to be dying and John expects that nothing more will come from the initiative. Roy suggested that a task force be created to explore how the challenges, as they were originally issued, pertain to Florida.

### **Campus Updates**

FIU is on the third iteration of the search for Library Director.

UNF has hired three directors. Michael Kucsak arrived in January as Director of Library Systems and Technology. Laurel Crump will fill the position of Director of Public Services. Ya'aqov Ziso will arrive in March as Director of Technical Services.

FSU's new Library Director is Julia Zimmerman. Charles McElroy will be the new Serials Acquisitions librarian and will start on March 9. The Library is pleased to have Charles because of his experience with Aleph Acquisitions and his knowledge of workflow issues from his years at UF.

FGCU is looking forward to substantial completion of their library building by June of 2008.

FCLA will be interviewing a candidate for the licensing position on Friday.

The new library addition at the FAU Library, Boca Raton campus has five floors. The first floor is occupied by the Mildred and Abner Levine and Ruth and Saul Weinberger Jewish Life Center. An all-night study funded by FAU's student government is located on the second floor. The third floor is an expansion of the Arthur and Mata Jaffe Collection: Books as Aesthetic Objects and the fifth floor will eventually house the Weiner "Spirit of America" Collection. The fourth floor is occupied by the SEFLIN (Southeast Florida Library Information Network, <http://www.seflin.org/>). The dedication of the new library addition will be held on the FAU Boca Raton campus on Tuesday, March 27, at 4:00 p.m. FAU Library has openings for two reference librarian positions.

FAMU will have a new president by summer. There is one entry level position open for a reference librarian in electronic services. The current issue of *American Libraries* has an article on the 2006 HBCU/ASERL library exchange program in which Brenda Wright participated.

UF's search for Dean of Libraries is closed. The second search for the Head of the Price Library of Judaica continues. There are open positions for electronic resources librarians.

UCF had four Reference positions open and has filled one. Because of funding, they will not build a new library but will plan for an expansion.

USF's search to replace Derrie Perez is underway. Drew Smith has been hired for the position of Information Literacy Librarian. There is a search underway for a Business Research Librarian. The Library has a new web page. USF Library is discarding the shelf-ready approval plan and will return to the traditional approval plan.

### **ALEPH Update**

Michele Newberry reported that FCLA is in the process of using full files in test. UF, UNF, and UWF will be ready to look at soon. The goal is to insure no loss of functionality and FCLA will not work on new functionality until all libraries are on Version 18. The schedule for full ALEPH implementation will take place over several weekends during the summer and will follow the same order by library as in the original ALEPH migration.

FCLA does not plan to travel around the state to provide training before the implementation of Version 18 because all staff will be working on changes to the tables. Michele prefers to commit staff to training after the upgrade. There is a web site with training materials (<http://www.fcla.edu/libraryservices/index.html>). See Recorded Training for Version 18 Applications.

It is expected that Endeca will be working as a catalog interface by the beginning of summer. Endeca will be done before the ALEPH upgrades are done.

A patch has been installed to make synchronization between SFX and Verde work, but none of the libraries nationwide are in production. Michele cannot recommend Verde at this time and cannot tell when it can be used. The knowledge base is from SFX, not from ALEPH.

### **ALA Reports**

Roy reported that the RUSA/CODES (Collection Development and Evaluation Section) will conduct a survey on what institutions hold in JSTOR and what is being done with print journals. The group agreed that Roy could poll the CPC members and find out what is being done in their individual universities. John stated the need for a Florida or regional depository for the purpose of maintaining copies of last resort. He will send a proposal out to the list.

Rita reported that LAMA will present a program on survey fatigue at the annual conference in Washington, D.C.

Millie attended a program presented by the ACRL/ARL Institute for Scholarly Communication which included a web cast on the MLA Report on Evaluating Scholarship for Tenure and Promotion.

### **Who's Going to FLA?**

Ed will let Helen know if he will attend the FLA Conference in April and present the CPC report to the SUL Interest Group.

### **CSUL Organization Chart**

Helen will ask Barry Baker to clarify with CSUL the section on the CPC and voting and whether the intent is that there is one vote per institution or one per location. The group agreed that the wording under the section on Leadership does not need to be changed.

Helen pointed out that there have been no CSUL minutes posted since 2005. She will send an action item to CSUL asking that minutes be posted in a timely manner.

## **Law Libraries Task Force**

Ed requested approval of the group to convene a task force of law librarians from the SUL to discuss the same collection development issues discussed by the CPC. The purpose of the ad hoc task force will be exploratory in nature with short term objectives and does not need the approval of the CSUL. The motion was made and seconded that the CPC charge the law school representatives with exploring with other law librarians current issues of collection development and management.

## **Goals and Topics for Discussion in 2007**

- **Janus Issues Task Force**  
Roy Ziegler and Michael Arthur will co-chair an ad hoc task force to explore and make recommendations on how the key challenges to collection development identified by the ARL in the Janus project pertain to Florida's state universities. The challenges are digitization, retrospective; digitization, future; archiving; core collections; and scholarly communication. Other members of the group will be Becky, Brenda, Millie, and Larry.
- The CPC agreed that it would be appropriate for Helen to send to the CSUL a statement of appreciation for John Ingram's four years of superior leadership as Chair.
- Phase I of the WorldCat Collection Analysis will be pursued and, depending on the success of Phase I, options for Phase II will be discussed.
- **Approval Plans**  
Approval plans and the issue of duplication in collections around the state were discussed. FGCU, FSU Med, and UNF are not using approval plans. The discussion as a goal for the year was tabled.
- **Collaborative Collection Development Agreements**  
The discussion on collaborative collection development agreements was tabled as a goal. Becky provided a notebook with documents on agreements from other consortia.
- **Digital Resources**  
ERS evaluates and recommends purchase of commercial packages. It is unsure which CSUL committee will be responsible for locally created collections. FCLA will offer training on ETDs on March 26 in Gainesville.
- **Impact of e-books**  
An E-Book Task Force, composed of Carolyn, Cecilia, Eleanor, Rita, and Sarah will explore the impact of electronic books on collection development and access. They will look at the possibility of consortium purchase of e-books in packages and as single titles.

- **Institutional Repositories**  
Institutional repositories are digital collections that preserve the intellectual output of a university community. Some universities are using DigiTool to digitize collections. Discussion of institutional repositories will remain a goal for 2007.
- **Non-print Media**  
Tabled as a goal for 2007.
- **Storage Facilities**  
Statewide and regional storage facilities to maintain copies of last resort will continue to be discussed in 2007.
- **Streaming Video**  
Several universities are looking at technical and copyright issues involved in streaming video. Mark Greenberg reported that USF is using streaming video to present oral history interviews. A graduate assistant from USF, Teresa Collins, is creating a white paper on how universities are handling faculty publications. Mark asked for and was given permission for Teresa to contact members of the CPC. Tabled as a CPC goal for 2007.

### **Cost of Conference Calls**

The new conference call system may require that calls be charged to the university initiating the reservation for the call. Helen will check on this and will contact John with more information so that he can bring the issue to the CSUL in March, if necessary. It may be that all universities should participate in paying for the calls.

The next conference call will be on March 13 from 1:00 to 3:00.

The meeting adjourned at 11:50.

Respectfully submitted  
Sarah Philips, UNF  
February 15, 2007