

COLLECTION MANAGEMENT COMMITTEE
UF HEALTH SCIENCE CENTER LIBRARY
MARCH 9, 2004
Morning Session (9:00 a.m. - 12:30 p.m.)

MINUTES

Members Present:

Brenda Wright (FAMU), Rita Pellen (FIU), Valerie Boulos (FIU) for Tony Schwartz, Roy Ziegler (FSU), Ann Bardolph (FSU Law), Barbara Shearer (FSU Med), Milton Wolf (UCF), John Ingram (UF), Lenny Rhine (UF HSC), Sarah Philips (UNF), Larry Heilos (USF), Monica Metz-Wiseman (USF), Helen Wigersma (UWF).

Guests:

Phyllis Broomfield (FAMU), Michele Newberry (FCLA), Carolyn Klatt (FSU), Mary Helen Jones (FSU), Jeannette Ward (UCF)

John Ingram, Chair, called the meeting to order.

The minutes of the conference call held on February 18, 2004 were approved. Lenny Rhine will forward the minutes to Tennille Herron at FCLA.

John distributed handouts which included the agenda for the meeting, Elsevier talking points, Report from the CMC for review by the SULC Directors on March 11, 2004, Draft Charge for the Special Collections Task Force, Proposed membership for the SCTF, charts of materials budgets from 1991 to 2003, and a chart of combined expenditures of funds for major areas of expense from 2000 to 2004.

Monica asked if the minutes could be sent to the Electronic Collections Committee. John replied that the minutes are posted and accessible to anyone and that the ECC is represented on the CMC with members on both. Helen asked if the ECC Chair is an ex officio member of the CMC and John affirmed that both the ECC and SCTF Chairs are ex officio members of CMC.

The Committee discussed the possibility of setting up a dim archive for Elsevier titles. Monica said that we should look at the cost of archiving electronic content versus archiving print. John stated that with an electronic archive, there is no guarantee that the content will stay the same. There are questions of access in perpetuity, access to all titles, and ownership versus rental.

Michele outlined the options for an electronic archive.

1. Store CDs on a shelf.
2. Plan for an infrastructure to be put into place when needed.
3. Plan for an infrastructure to be put into place and used with vendor site backup, similar to the OhioLink model. This allows for rights to perpetual access and multiple use.

The CDs may not have what we are supposed to have. There may be missing pages or issues and some will not open into readable format. The CDs may not be organized for checkin. We may not be able to readily see the content of CDs and there would be multiple CDs for a specific time period. There is a need for a serials standard system that understands patterns and looks for gaps and matches in metadata and provides organized, logical access.

Roy mentioned the LOCKSS system and the question of requiring that vendors be compatible. Michele explained that LOCKSS (Lots of Copies Keep Stuff Safe) is a harvesting system that reads a publisher's site and looks for recent data, which it pulls into a repository. The system is based on institutional use only and has no provision for a consortial repository. The system does a comparison to other servers and notes data correction and it only works if a publisher agrees to participate. Elsevier currently does not participate. Articles may be retrieved in HTML or PDF format, which could become obsolete. Michele suggested that the CMC ask Priscilla Kaplan to speak with the Committee on archival issues.

John introduced the Elsevier representatives Barbara Kaplan, Regional Sales Director, and Michael Schluter, Associate Account Manager, who were invited to the meeting to address "talking points" that had been sent to them by John Ingram. Barbara mentioned the problem with changes in account managers for the region and said that they were at the meeting to hear what needs to be done and to make changes in a positive way.

Michael pointed out titles newly acquired titles by Elsevier, which included Academic Press titles (all 172 have been integrated into ScienceDirect), Cell Press, and Harcourt Health Science titles. Updates on title changes, new titles, etc., can be located at <http://www.info.sciencedirect.com> under SD Updates.

John stressed the need to have a backup for the consortial participants with a guarantee of access to content. He asked about a backup for what we have now that covers from the date of inception. Barbara told us that she would have to know by October 1 if we plan to set up a dim archive. Michael said that he would work with Barbara and management for pricing.

If we go all electronic, we will be entitled to deep discount pricing for print. Michael discussed the advantages and savings that could be realized by going all electronic in 2005 and detailed the procedure for returning interactive worksheets with notice of print cancellations. There are several important dates to note in this process. By June 2004, all institutions will receive an interactive worksheet with all titles for each institution. By August 2004, institutions notify subscription agents of the intent to cancel print, notify Elsevier that print has been cancelled, and return the title list as confirmation. By October 1, 2004, a contract amendment will be signed.

Some universities have not yet received an interactive title list for 2004. Barbara will look into having the lists sent and suggested that the reconciled lists be returned to Arlene Martinez by April 2.

Barbara Kaplan discussed an Interlibrary Loan Amendment that can be added to our agreement that allows for the use of transmitting articles electronically via ARIEL in the event of a medical or veterinary emergency. The requesting library must delete the article once the emergency is over. Our only responsibility in deletion of the article is notification to the requesting library. John agreed that it would be useful to have the amendment in our consortial agreement.

New products on ScienceDirect that will be available between 2003 and 2005 include major reference works from Elsevier and Academic Press, subject backfiles, and Scopus. Scopus, planned for release in April, is an "all-science library service offering the broadest physical, technical, medical and social science coverage with 26 million abstracts from 14,000 journals."

For troubleshooting access issues, contact Elsevier's help desk at 888-615-4500, Option 1 or email to usinfo@sciencedirect.com and copy Michael Schluter at m.schluter@elsevier.com

Barbara said that many consortial groups are going totally electronic but only one has a dim archive. OhioLink, Los Alamos, and Toronto are all electronic and have access through the publisher's source center. Several places use ScienceDirect OnSite, which is not as robust or as functional as ScienceDirect. Karen Hunter, Elsevier, is working toward setting up an agreement with an institution in the United States to be a repository for their electronic content. They began with the Library of Congress and are looking for others.

John asked if we should be working on swapping out titles to gain access to additional titles and Barbara said that could have access to the entire database by swapping out. We can swap Elsevier, Academic Press, and HHS titles. We currently are still under "portfolio management" and have access to all the non-subscribed titles through December 31, 2004.

Barbara said that there is some breaking point at which there is no saving when buying print and electronic. There is a surcharge of approximately 25% to retain print. She will send a summary to John of what was said in the meeting.

Milton introduced Rebecca Day from EBSCO who gave a PowerPoint presentation describing the EBSCO-UCF E-Journal Management Project, currently being done as a beta project. Rebecca discussed the e-journal life cycle going through the purchasing decision, acquisition process, resource management and renewal and the ways that EBSCO can assist libraries in this process. In purchasing and maintaining print, the steps are acquire, provide access, administer, provide support, and evaluate/monitor. For e-resources, about thirty additional factors of responsibility are added. Rebecca will send John the URL for her presentation.

Several problems of managing serials were discussed. Determining the current publisher of a journal title is often difficult because many of our catalog records indicate the publisher as of the first issue received. To find the current publisher, UWF uses Ulrich's or EBSCONet. Often non-itemized invoices are sent for electronic packages. To determine what is being spent in a specific subject area, a figure that may be important for accrediting agencies, it is necessary to key in individual titles and include the content fee. It is never known for sure if issues are on time or if all the content is there. Usage statistics are not consistent.

If EBSCO has access to the license for an electronic package, they can add ILL and course reserves information to a template for license information. John pointed out that we cannot legally supply a total license to another vendor.

The Springer/Kluwer relationship was discussed. Kluwer may lose the name and become Springer. The Kluwer contract will have to be renegotiated at the end of 2005.

Respectfully submitted,
Sarah M. Philips
June 10, 2004